

**Northville Public Library
Board of Trustees
September 16, 2025 Minutes**

Present: Mike Feldman, John Knapp, Shirl Doherty, Rich Cole, Cristen Shepard, Lanie Groff, Beth Junquera, Dianne Knapp (guest)

Mike Feldman, President, called the meeting to order at 6:27 p.m.

Secretary's Report: The Secretary's Report was unanimously approved. (Knapp, Cole)

Financial Officer Report: The Financial Reports were reviewed and approved by all. (Knapp, Groff)

John Knapp moved to approve the payment of bills. Lanie Groff seconded the motion with all members voting Aye.

Director's Report: Alisha Rivera-Holmes provided stats on general library attendance along with participation numbers from the September programs. Alisha announced that we have a new Digital Communications intern, Wayne Zimmerman. Wayne will be working with Alisha to post new content on the library on-line platforms. Zimmerman's wages will be provided through a program called Workforce created by ARC (Appalachian Regional Commission). The LLSA (Local Library Services Aid) through MVLS allocated \$1,376 to the Northville Public Library. That aid money was deposited into the Money Market account. A list of upcoming holiday dates was given to the board.

Rich Cole moved to approve the Director's Report. Beth Junquera seconded the motion with the report unanimously approved.

Building and Grounds: Rich Cole stated that the Construction Project funds from the NYS Construction Grant Program should be made available in December. The Friends group inquired if the landscaping company, Mow and Behold, will be taking care of the fall cleanup of the library grounds. Rich Cole said that they will do fall cleanup.

Programs: Shirl Doherty announced that author Anne Clothier will come to the Northville Public Library to present a program built around her graphic novel, *Overhearing History: A Revolutionary Story* with the Northville homeschooled kids in 3rd, 4th and 5th grades. Lanie Groff asked that the NCS school kids also be included for this great learning opportunity. Clothier's program is provided courtesy of a grant from

Saratoga County. Shirl asked if the Friends or the Foundation could cover half of the cost of the book.

Old Business: The following policies were provided and read by the board.

- NPL Policy on Use of Space for Exhibits and Events
- NPL Code of Conduct
- NPL Social Media Policy

John Knapp moved to approve the first reading of these policies. Lanie Groff seconded the motion, with all members voting Aye.

The board read the following policies for a second time.

- Board of Trustees Roles and Responsibilities
- Acknowledgement of Roles and Responsibilities
- Policy for Library Trustee Education
- Animals in the Library
- Policy for Trustee Meetings
- DEI Policy

Rich Cole moved to approve the second reading of these policies. Lanie Groff seconded the motion. The second readings were unanimously approved.

New Business: The Friends asked for an area in the library where craft supplies could be displayed and stored for patron use. They have also expressed interest in building a pavilion in the back garden. The Friends have asked that a NPL board member attend their monthly meetings. Lanie Groff has agreed to be that liaison.

Next Meeting: Tuesday, October 21, 2025, 6:30 p.m.

Adjourned: 7:32 p.m.

Respectfully submitted, Beth Junquera (secretary)