

**Northville Public Library
Board of Trustees
November 18, 2025**

Present: Alisha Rivera-Holmes, Mike Feldman, Shirl Doherty, Rich Cole, Lanie Groff, Cristen Shepard, Beth Junquera

Absent: John Knapp

Mike Feldman, President, called the meeting to order at 6:31 p.m.

Secretary's Report: Cristen Shepard moved to approve the Secretary's Report with a correction to include the name of the public attendee. The motion was seconded by Rich Cole and was unanimously approved.

Treasurer's Report: Reports on bills and account activity were distributed. Rich Cole explained the disbursement of the school tax monies. Cristen Shepard moved to approve the Treasurer's Report. Lanie Groff seconded the motion and all members voted Aye.

The payment of bills was unanimously approved. (Junquera, Shepard)

Director's Report: Alisha Rivera-Holmes provided stats on library attendance and program and club participation. She reported that the new library cards have not arrived. The "Overhearing History" program was well received. Three of the teen programs will be discontinued due to low attendance. William Coffey will build the circulation desk within the approved budget amount. Announcements about the library closure during the flooring installation have been made. MVLS provided a breakdown of the Overdrive circulation and cost. Beth **Junquera** questioned the relatively low usage of the program by our patrons. Rich Cole suggested making a video on our YouTube channel demonstrating how to use Overdrive. Cristen Shepard moved to approve the Director's Report. Lanie Groff seconded the motion and all members agreed.

Buildings and Grounds: The Century Linens contract to clean the rugs will be renewed. Lighting will now come on automatically. The Northville Village will continue to plow the parking lot.

Policies: The third and final reading was made on the following policies:

- Policy on Use of Space for Exhibits and Events
- Code of Conduct
- Social Media Policy

Rich Cole moved to approve the policies as set policies. Cristen Shepard seconded the motion and all members voted Aye.

Programming: Lanie Groff presented the recommendations from the programming committee for a standard programming form that would include a second tier of approval as a safeguard from errors. Shirl Doherty suggested the Christmas Tree lighting be held in conjunction with the Craft Fair on December 5th. The list of upcoming programs along with other exciting possibilities was presented by Shirl Doherty. In February, a presentation on Henry Knox's Noble Train of Artillery. In March, art professor Joel Chapin agreed to offer a glimpse into the Mongolian Horse Festival. Phil Bayly, local mystery writer, will be available to speak in April. Author Deborah Waffle, will be willing to come to NPL. The Gem Radio Theater may be available for a "History Tea Performance". Some ideas for consideration are goat yoga in June, a cultural heritage day for students with activities, and possibly a Girl Scout lock-in. Rich Cole will contact Sam Bowser, a polar biologist, to present.

New Business: Shirl Doherty suggested reviewing the hours of closure on the day before Thanksgiving and New Year's Eve.

Next Meeting: Tuesday, December 16, 2025

Adjourned: 7:50 p.m.

Respectfully submitted, Beth Junquera (secretary)