

**Northville Public Library
Board of Trustees
June 17, 2025 Minutes**

Present: Alisha Rivera-Holmes, Rich Cole, Mike Feldman, Stella Williams, Beth Junquera, Shirl Doherty, John Knapp, Lanie Groff

Absent: Cristen Shepard

The meeting was called to order at 6:30 by Stella Williams (President)

Secretary's Report: The Secretary's Report was unanimously approved. (Knapp, Cole)

Treasurer's Report- Mike Feldman provided reports on disbursements and account activity. Rich Cole moved to approve the Treasurer's Report, and John Knapp seconded the motion. The report was unanimously approved.

Director's Report: Alisha Rivera-Holmes reported the stats on library usage. The library and Friends are preparing for the Summer Reading Program. The library will be receiving \$69,994 from the New York State construction grant. John Knapp moved to approve the Director's Report, and Rich Cole seconded the motion, with all members in agreement.

Budget and Finance: Alisha stated that she overspent her book budget by \$200.00 and requested that the board approve an additional \$500.00 to cover the purchase of books for the remainder of the fiscal year. Mike Feldman moved to allow a transfer for the Director's budget usage, not exceeding \$ 1,000.00. John Knapp seconded the motion with all voting Aye.

Building and Grounds: Rich Cole contacted four area lawn care services and provided the board with their quotes for library yard work. Discussion ensued about which service would best serve the library's needs. Cole recommended the services of Mow and Behold of Johnstown. Mike Feldman moved that a contract be drawn up with Mow and Behold. John Knapp seconded the motion. The motion was carried with four votes in favor, one no vote (Junquera), and one abstention (Doherty)
John Knapp and Rich Cole will procure quotes for new floor covering from area flooring companies.

Policies: Mike Feldman stated that we need to make a policy that clearly defines the roles and responsibilities of board trustees, officers, the library director, staff, and volunteers.

New Business: Shirl Doherty provided interesting feedback on the NPL Community Interest Survey. There were suggestions for programming, an interest in different hours of operation, and how and where they would like to find out about events. The survey participation was not as large as hoped. When it is attempted again, patrons using the library should be encouraged to take a moment to complete it. Other ideas to cast a larger net include a postcard mailer, possibly having it available as voters exit the budget vote, and making it available at the book sale.

Shirl Doherty provided details of the preparations for the John Van Alstine talk and book signing on August 15th, and asked for board volunteers for this event. She is also scheduling workshops, talks, and an evening book club to fill the library calendar of events.

Beth Junquera asked if a Foundation update meeting could be arranged soon. The Board thanked President Stella Williams for all her years of service as her final term comes to a close.

Mike Feldman moved that Lanie Groff be appointed to a five-year term as a library trustee commencing July 2025. Stella Williams seconded the motion, with all voting Aye. Groff will sign the oath of office to be witnessed by a notary.

Next Meeting: Tuesday, August 19th, 6:30 p.m.

Adjourned: 7:40 p.m.

Respectfully submitted, Beth Junquera(secretary