

Northville Public Library

Board of Trustees

July 15, 2025 Minutes

Present: Alisha Rivera-Holmes, Mike Feldman, John Knapp, Rich Cole, Shirl Doherty, Lanie Groff, Beth Junquera

Absent: Cristen Shepard

John Knapp, Vice President, called the meeting to order at 6:30 p.m.

The annual election of officers was conducted. The new slate of officers:

President-Mike Feldman

Vice President-John Knapp

Financial Officer-Rich Cole

Secretary- Beth Junquera

Special Committees are as follows:

Buildings and Grounds

Richard Cole

John Knapp

Lanie Groff

Budget and Finance

Mike Feldman

Rich Cole

John Knapp

Long Term Planning

Mike Feldman

Shirl Doherty

Policies

John Knapp

Rich Cole

Mike Feldman

Programs

Shirl Doherty

Lanie Groff

Beth Junquera

Audits and Grants

Shirl Doherty

Beth Junquera

Public Relations

Cristen Shepard

Lanie Groff

Beth Junquera

Secretary's Report: John Knapp moved to approve the report. The motion was seconded by Rich Cole with all voting Aye.

Financial Officer's Report- Mike Feldman provided detailed reports on disbursements and account activity. Beth Junquera moved to approve the report which John Knapp seconded. The Financial Officer's Report was unanimously approved.

There was unanimous approval for the payment of bills for both May (John Knapp, Rich Cole) and June (John Knapp, Lanie Groff)

Director's Report: Alisha Rivera-Holmes began by reporting on the success of the annual July book sale. The Friends worked diligently to ensure the sale ran smoothly. The final figures are not yet available. Sophia Daignault is working to improve teen programming. To increase participation, she has created a survey and established a dedicated web page specifically for teens. There are 69 kids signed up for the Summer Reading Program. Only one of the flooring contractors has provided quotes for the new flooring, she will contact the other contractors to obtain numbers. Alisha would also like to have a new circulation desk installed to improve the flow for both patrons and staff. Lanie Groff moved to approve the Director's Report. John Knapp seconded the motion with all members voting Aye.

Programming: Shirl Doherty provided information about upcoming programs for adults. Paulette Leslie has agreed to teach the principles of the tile game Mahjong. Her class will consist of four 3-hour sessions in August. Two tables and a set of tiles have been purchased for use in the library. Shirl would like to give Paulette Leslie a \$100 honorarium for volunteering her time for these classes. The preparations for the August 15th Van Alstine event are in place, with beautiful event posters made (\$50) and the meet and greet portion featuring a mocktail bar (\$100). Details are on the library site and SVAN (Sacandaga Valley Arts Network) is helping promote the event which will kick off their Art Trails Weekend. There is a new book club that will meet in the evenings (Evening Edition), from 6:30 p.m. to 8:00 p.m. Shirl has also been talking to a couple of homeschooling moms about providing some special programs geared to the homeschool students in our district. Shirl wrapped up her presentation on upcoming projects and questioned how the allocation of program funds is determined between the kid, teen, and adult programs.

New Business: Alisha will look at the stats on patron traffic to determine how to adjust the hours of operation to best serve the community. The goal is to have the new hours in place by September first. She also stated that the Fax Machine is no longer working. Shirl Doherty moved that we allow up to \$400 for purchase of a new Fax machine. John Knapp seconded the motion with all in agreement.

Mohawk Library System provided information concerning a change to their Free Direct Access. Rich Cole moved that we accept the change to the Free Direct Access Plan which names the Amsterdam Free Library as the central library. John Knapp seconded the motion, which passed unanimously.

Next Meeting: Tuesday, August 19, 2025, 6:00 p.m. (please note time change)

Adjourned: 7:52 p.m.

Respectfully submitted,

Beth Junquera, secretary