

**Northville Public Library
Board of Trustees
October 15, 2024 Minutes**

Present: Alisha Rivera-Holmes, Rich Cole, Mike Feldman, Stella Williams, Christen Shepard, Beth Junquera, Shirl Doherty, John Knapp

Meeting called to order at 6:30 by Williams (President)

Secretary's Report: Report approved by all, with the correction of two name spellings and a verification of motion. (Feldman, Knapp)

Treasurer's Report- Mike Feldman provided detailed reports on disbursements and account activity. The Treasurer's Report was unanimously approved. (Knapp, Shepard)

Endowment Report: Rich Cole suggested that Rivera-Holmes be the regulating agent of the Endowment Fund, (before it was handled through Legal Zoom). All voted Aye. (Shepard, Knapp)

The Endowment monies have been set up exclusively in CDs. The money could be put into managed accounts which would allow access when needed instead of waiting for the maturity date of the CD. Shirl Doherty suggested that we think on it and that we table that decision until December (maturity date of CDs). Michael Feldman made a motion to go into executive Session at 6:53 pm, seconded by Knapp with all in agreement. Executive session concluded at 7:08 pm with all voting aye. (Feldman, Knapp)

Director's Report: Alisha Rivera-Holmes reported the stats on library usage. The Toddler Program has launched. Twenty two Edinburg students have submitted library card applications and Sophia and Chantel Daignault have begun employment. Director's Report unanimously approved. (Cole, Knapp)

Building and Grounds: The construction project has been completed. The front exterior has been painted and a new kick plate installed on the entry door. Dan Reidell, Code Enforcement Officer, will do an inspection walk through to sign off.

Policies: The motion for the third approval of the following policies was made by Rich Cole: Computer Use, Equipment Use, Facilities Use, Harassment Policy, Internet Policy, Harassment Incident Report, and Photo Release Form. The motion was seconded by Williams with all voting Aye. Those policies are now considered "set policy". Cole then made a motion to approve, for a second time, the following policies: Volunteer Code Conduct and Board Roles and Responsibilities. Motion seconded by

Knapp with all in agreement. Two new policies to be approved for the first time: Anti-bullying and Anti-nepotism. All in agreement. (Shepard, Cole) Motion made to change the bylaws to reflect that the length of term for a board member be declared "indeterminate". Motion unanimously approved. (Cole, Knapp)

New Business: Motion made to accept the following slate of officers:

President	Stella Williams
Vice President	John Knapp
Financial Officer	Michael Feldman
Secretary	Beth Junquera

All voting Aye. (Shepard, Cole)

Motion made to keep the same Standing Committees that were set up in 2023, for the 2024-2025 term. Unanimous consent. (Cole, Knapp)

Friends: The members were referred to the Friends' Newsletter.

Next Meeting: Tuesday, November 19, 2024, 6:30pm

Adjourned: 7:24 pm

Respectfully submitted, Beth Junquera(secretary)