

**Northville Public Library  
Board of Trustees  
February 21, 2023 Minutes**

**Present:** Michael Burnett (Director), Stella Williams, Cheryl Miller, John Knapp, Beth Junquera, Mike Feldman, Shirl Doherty

**Absent:** John Conley, Jamie Philo, Cristen Shepard

Stella Williams(President) called the meeting to order at 6:30pm.

**Secretary's Report:** All approved Minutes from the January meeting. (Knapp, Miller)

**Treasurer's Report:** The January Report was approved unanimously. (Knapp, Williams)

Knapp made a motion for expenditures to be paid, seconded by Doherty, with all voting Aye.

**Director's Report:** Mr. Burnett provided a report of attendance and circulation for the month of January. A workshop for the Summer Reading Program was held February 15<sup>th</sup>. The Youth Service Coordinator left MVLS, which prompted Doherty to ask about services and materials that could be of use to our library programs. Mr. Burnett attended the Directors' Council meeting in January. He also formerly submitted a letter of retirement to the Board, with an end date of December 31, 2023. Director's Report was unanimously approved. (Miller, Junquera)

**Budget and Finance:** The proposed 2023-2024 Budget has been worked up to prudently include the higher estimate of both salary and health insurance for the incoming director. The tax levy will be increased by \$6,319. This measure will require voter approval at the budget vote in May. John Knapp made the motion to put forth the proposed 2023-2024 Budget, with Feldman seconding and all voting Aye.

**Buildings and Grounds:** Mr. Burnett again called Burhmaster, an electrician. The parts to repair the lights are not yet available.

**New Business:** Cheryl Miller and Richard Cole will be on the spring ballot to become members of the NPL Board of Trustees. Cheryl Miller asked that the Board review the proposed Job Posting for the directorship. The posting was approved and will be presented for further scrutiny to Eric Trahan before distribution.

**Friends:** Dates set for upcoming fundraisers: June 29<sup>th</sup>-July 1 for the annual Book Sale and July 22<sup>nd</sup> for the Ice Cream Social.

**Search Committee:** Meeting to follow.

**Next Meeting:** Tuesday, March 21, 6:30 pm

**Adjourned:** 7:06 pm

Respectfully submitted, Beth Junquera(secretary)